

**Executive Council Minutes
May 19, 2015
Wilsey Conference Room A/B, Grace Cathedral**

The Rev. Matthew Dutton-Gillett, chair of Executive council (EC), called the meeting to order at 4:35 p.m. Richard Patenaude offered the opening prayer.

Attendance

The Rt. Rev. Marc Handley Andrus <i>Bishop and President</i>	Present	The Rev. Mauricio Wilson	Present
The Rev. Matthew Dutton Gillett <i>Chair</i>	Present	William Cullen	Present
The Rev. Chip Larrimore <i>Vice Chair</i>	Phone	The Rev. Joyce Parry Moore	Present
Karma Quick-Panwala <i>Secretary</i>	Present	Bill Ennis	Absent
Ken Fuller	Present	Sheila Sims	Phone
Joe Jennings	Present	Michael Chambers	Present
Jim McConnell	Present	Albe Larsen	Present
		Richard Patenaude	Present
		The Rev. Kathy Trapani	Present
		Douglas Roberts	Present

Bishop's Appointees:

Janet Brown	Present	David Gilmour	Absent
Brad Barber	Phone		

Ex-Officio Members:

David Frangquist <i>Secretary of Convention</i>	Present	Robert McCaskill <i>Treasurer of the Diocese</i>	Present
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Other Attendees:

Mary Vargas <i>Standing Committee Representative</i>	Absent	Christopher Hayes, Esq. <i>Chancellor of the Diocese</i>	Present
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Diocesan Staff:

The Rev, Stefani Schatz, Cn. to the Ordinary; Tom Ferguson, CFO; the Rev. Julia McCray-Goldsmith, Discipleship Ministry/Ministry Development Officer; the Rev. Joseph Peters-Matthews, Working Group Head for Communications; Davey Gerhard, Director of Development; Andrea Foote, Interim Associate for Discipleship Ministries.

Guests:

The Rev. Christopher Chase and the Rev. Rebecca Edwards, Braid Ministry; Kitty Baca, CART Provider.

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Approval of Consent Agenda: Meeting Agenda and Minutes of April 21, 2015 (packet Pages 1-4). The Consent Agenda was approved.

The Rev. Julia McCray Goldsmith introduced Andrea Foote, new Interim for Discipleship Ministries (youth program support).

Bishop's Time: Bishop Marc gave an update on the capital campaign. The preliminary case study to gather people from around the diocese is proceeding with 124 out of 130 interviews completed. Most of those interviewed are clergy. At this point strong support for a capital campaign is indicated. Davey Gerhard, Amanda Kiernan, and the consultant, Christina, are working hard to complete the case study. There will be a capital campaign to meet the needs of the Diocese and the exact amount has yet to be set.

The Bishop announced that the Rev. Dr. Malcolm Clemens Young has accepted the nomination and call to become the 9th Dean of Grace Cathedral. The new dean is the first to be called from within the Diocese and has served as Rector of Christ Church Los Altos for the past 14 years. It is anticipated that he and his wife, Heidi Ho, and two teenaged children will join the Cathedral on August 1, 2015.

Presentation from the Braid Ministry: The Rev. Matthew Dutton-Gillett introduced the Rev. Christopher Chase and the Rev. Rebecca Edwards from the Braid Ministry. This ministry is located in the Dog Patch area of San Francisco where they minister to an increasingly secular community that identify as spiritual but not religious. They have three teams of mentors that work with the foster care community in support of foster children. They presented their program, which was very well received, at the Living Stone conference earlier this year.

Book Discussion: The Rev. Stefani Schatz facilitated discussion of Chapter 4, "Cultivating Leaders as Champions," and Chapter 5, "Raising up and Tapping the Catalysts," from Cultivating the Missional Church – see handout. Members in attendance made lists identifying the leadership traits of a champion on Executive Council, past or present, and the characteristics of catalysts. Stefani asked that members think about this and aim to identify and ask people to serve on Executive Council, Standing Committee, and deaneries. Nominations for Diocesan Convention will be open next month. Come prepared for the June meeting by reading Chapter 6.

Capital Campaign Financing Discussion: The Bishop led the discussion and noted that one member of the diocesan community interviewed for the capital campaign feasibility study indicated a potential interest in making a seven-figure gift. On the issues of capital campaign expenses, which are anticipated to be on the order of two million dollars, and the focus of the development staff on the capital campaign rather than on meeting the budgeted 2015 and 2016 current year gift goals of \$110,000 per year, Bishop Marc stated

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his intention to identify an early gift or gifts that can be used to cover the campaign expenses and the current year gift goals. The Bishop answered a number of questions from Council members on various aspects of the campaign.

Update on Deanery Integration into Budget/Goals Process: The Deanery Coordinating Committee (DCC) will be meeting on May 18th. The Rev. Matthew Dutton-Gillett plans to attend this meeting and speak to the deanery presidents and vice presidents about how deaneries can be a part of the diocesan budget process.

Assessment Appeals Committee Appointments: (packet page 5)

Chair (already appointed and confirmed): The Rev. Mauricio Wilson

Appointed by Executive Council Chair: The Rev. Malcolm Young (Christ Church, Los Altos).

Staff to Committee: The Rev. Canon Stefani Schatz; Tom Ferguson CFO.

Jim Forsyth serves as Consultant to the Assessment Appeals Committee.

The following nominations to the Assessment Appeals Committee were approved by Executive Council:

The Rev. Cameron Ayers (Holy Innocents, San Francisco)

Thomas Fregoso (St. John's, Oakland)

Bob Brooks (Good Shepherd, Belmont)

The Rev. Anne Cox Bailey (St. Luke's, Walnut Creek)

The Rev. Claire Ranna (St. Mary the Virgin, San Francisco.)

Gil Jardine (St. Timothy's, Danville).

These appointments meet the requirements regarding distribution of clergy and lay, and regarding representation between higher income and lower income congregations.

Disaster Preparedness Committee new chair Appointment:

The Rev. Jane McDougale was confirmed by the Council as chair of the Disaster Preparedness Committee, succeeding the Rev. Tommy Dillon.

Financial Reports: (Bob McCaskill & Tom Ferguson) (Packet pages 6-8).

Bob McCaskill reported that the Finance Committee reviewed the three statements included in the packet and there is nothing unusual to report.

The Committee approved 2 additional loans:

1. \$100,000 to Christ Church, Sausalito for rebuilding of their organ, which will ultimately be paid for with proceeds of a capital campaign;
2. \$90,000 loan to St. Timothy's, Danville to help the church fund a severance payment to their departing rector.

The committee rarely approves loans for operating expenses or any other expenses other than for capital improvements. However, there were extenuating circumstances

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concerning the loan to St. Timothy's, and it was clear to the committee that there was little if any risk that the loan would not be repaid. At the suggestion of Christopher Hayes, the Committee also agreed that St. Timothy's must stay current on its assessment payments to the Diocese during the entire period of the loan.

Program and Budget Committee:

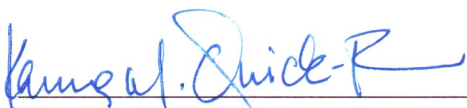
- The Program and Budget Committee met on April 28.
- The next meeting is on May 20, at which time the Committee will meet with both Bishop Marc and the Rev. Stefani Schatz. It is hoped that the Committee will be able to finalize the proposed budget on May 20. If not, the Committee will meet again on June 2.
- The Committee will need to complete its work by the 6/16 EC meeting.

Standing Committee: There was no report as the Standing Committee representative was absent.

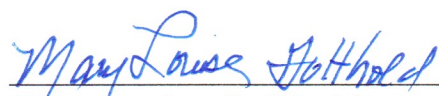
Other Business

- There will be no Executive Council Meeting in July.
- See flyer handout about the course at St. Bartholomew's presented by Big Heart Wellness Center and taught by Marsha McInnis, President of NAMI Tri-Valley.
- The Rev. Tommy Dillon has been called to another church. Thanks to Tommy for his time on Executive Council.
- Saturday June 6th – General Confirmations at Grace Cathedral.
- Saturday June 13th – Ordinations at Grace Cathedral.
- The Bishop announced the passing of The Rev. Barbara Hill. Prayers for her family. Prayers were also offered for Bill Ennis, Council Member, who is in the hospital.

Closing Prayer and Adjournment: The meeting was adjourned at 6:25 PM with Albe Larsen giving the closing prayer.



Karma Quick-Panwala
Secretary of Executive Council



Mary Louise Gotthold
Recording Secretary

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