

**Executive Council Minutes
April 16, 2019
Wilsey Conference Room**

Attendance: -=present, a=absent, t=telephone e=excused

Officers:

The Rt. Rev. Marc Handley Andrus Bishop and President **P**
Lane Ringlee Chair **P**
The Rev. Jane Stratford Vice Chair **P**
The Rev. Margaret Trezevant Secretary **P**

Ex-officio members:

David Frangquist Secretary of Convention **P**
Brad Barber Treasurer of the Diocese **P**

Other attendees:

Christopher Hayes, Esq. Chancellor of the Diocese **P**
Albe Larsen Standing Committee Representative **p**
Mary Louise Gotthold Recording Secretary **T**

Class of 2019

Ronald C. Johnson **T**
Jim Wiant **p**
The Rev. Margaret Trezevant **P**
Susan MacKenzie **P**
Bruce Morrow **P**

Class of 2020

The Rev. Jane Stratford **A**
The Rev. Debra Low-Skinner **P**
Thomas LaFrance **P**
Charles Mader **P**
Patrick Andersen **A**

Class of 2021

The Rev. Liz Tichenor **T**
Mary Jane Chetelat **P**
Saskia Tielens **T**
Richard Patenaude **A**
Donald Miller **P**
The Rev. Merry Chan Ong **P**

Bishop's Appointees

Robyn Amos **T**
Miguel Bustos **T**

Diocesan Staff

The Rev. Canon Abbott Bailey *Canon to the Ordinary* P

The Rev. Eric Metoyer Associate for Congregational Ministry A

Tom Ferguson CFO P

Jennifer Seaman Bishop's Assistant A

4:33 Call to order

Opening Prayer: Jane Stratford

Approval of Minutes: Requested edits: Last page re SF : Change to "Deanery Parishes discussed requirements for implementing background checks". Under Bishop's Report, last sentence change to: "Board is now identical to the Trinity Wall St. Board". Accepted with amendments.

4:36. Bishop's Time:

Charlotte Schultz called and would like the Diocese to work with Cathedral of Notre Dame following the catastrophic fire. Some of the design of Grace Cathedral is patterned after Notre Dame.

Kay Bishop has died. The Bishop noted her generosity around the Diocese, ERD, seminaries. She was an Honorary Canon of the Diocese. She was a Board member of the Bishop's Ranch, CDSP, and was a member of the Deputation to GC.

Art Toy, the Rev. Fran Toy's husband, has died.

Chrism Mass was held today. Renewed Baptismal and Ordination vows. 130 people in attendance. Bp. will attend Tenebrae at Holy Trinity Menlo Park, and the rest of Holy Week services at Grace.

Next week: Having staff retreat at St. Columba's Inverness. Theme: Problem solving through design. St. Columba's, under the leadership of Rev. Vincent Pezzuto, is resurging: last Sunday 65 attended on Palm Sunday. Raised \$250K for Expanding Horizons Campaign, much more than expected.

4:48: Key Initiatives Update: Caren Miles and Canon Abbott Bailey presenting. Based on policy recommendations from GC this summer for implementing Safe Church policy. Caren Miles is on the Task Force to write the new trainings. Distributed a handout of DioCal Whole & Healthy Church Policies and Procedures Acknowledgement. All active clergy will be asked to sign a document indicating they

have received, read, and understand the contents of the new Whole and Healthy Church Policies and Procedures. The goal is to have them completed before Diocesan Convention. Caren available to help congregations implement policies and adapt procedures appropriate to their size and context. Currently have an online training as well as a training by Caren/Diocese. Background checks are required every 5 years and training every 3 years. If one has proof of a Livescan used for their employment that will suffice for a background check. Discussion whether a report at convention be made on how many have complied, and what would be the most useful data. Abbott suggested staff might develop some "Best Practices Kit" specifically for clergy for pastoral circumstances. Caren agreed to provide update to EC in October, which will be a regular annual update on our EC calendar. New policy approved unanimously.

5:14. Discussion re St. Dorothy's Rest

Bruce Morrow, Robyn Amos, Charles Mader and Tom Ferguson volunteered for subcommittee to review issues surrounding the recently purchased parcels. Approved unanimously. Mader plans a site visit and will talk to representatives of the Sonoma Land Trust. It was agreed that the Task Force will choose their own chair. Priority to identify who can help with deferred maintenance issues.

5:21 Finance Committee: Brad Barber and Tom Ferguson presenting.

Over 60K positive variance for the year. Aging report unremarkable, except for St. Michael's and All Angels increase which was not unexpected. Program and Budget committee to be appointed within next week and will have a meeting date in order to report to EC.

St. Clare's will not ask for assessment relief and will soon pay off their arrears.

5:25 Entering Executive Session. Ext 5:31

Break.

5:39 Presentation on Report from Committee on Governance re Canon XX: Jim Wiant presenting

Their report submitted to Standing Committee. Clarified that it is not the charge of the Standing Committee, that their role is supervisory only. Consulted with 15 Dioceses. (See attached report.) 1/3 of the dioceses decide benefits changes by convention vote. 2/3 utilize other entities. If changes to the canons make Executive Council responsible for those decisions there was discussion on how to include the voices of affected parties in the decision-making. E Noted that under the current canons, current benefit levels can't be changed but needs to have approval of Finance Committee and Personnel Practices Committee for NEW benefits, though may not mandate new benefits. Bp. Marc proposes a period of review to have a comment period and Notice of Hearing.

Recommendations: Prepare a resolution that would remove minimum level of benefits from approval at Convention, to incorporate a comment period. Needs to be prepared by end of July. Chancellor and Tom Ferguson will participate as consultants. Jim Wiant, Margaret Trezevant and David Frangquist will serve on committee to prepare a draft for the canon change. To present to Executive Council by May telephonic meeting.

Move to accept Committee on Governance Report: Unanimously approved. Will report to Standing Committee.

Discussion regarding the Personnel Practice Committee not having submitted a report in a couple of years. Previously the PPC had put in the resolution an automatic salary increase, so the PPC may no longer have a function. Perhaps it would be more useful to have the EC appoint a committee for issues on an as-needed basis, which would necessitate a change in Canon 1, which should be included in the Canon 20 proposed revision

Bp. Marc offered his profound thanks to the Governance Committee work on this issue.

6:24. Discussion of Family Leave Task Force. Propose to move to May telephonic meeting.

6:25 Standing Committee Report: Albe Larsen presenter.

Approved new by-laws for School for Deacons.
Discussion on norms of practice and behavior in groups

6:26 Deanery Reports:

Contra Costa planning deanery-wide event re common mission. Discussed climate change resolution, actions parishes can do. Discussed safe church, St. Paul's Commons .
Alameda Deanery is building a house in Tijuana

Talking Points:

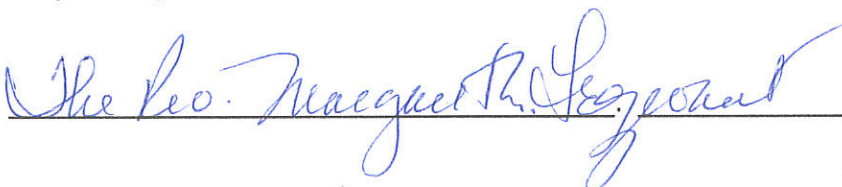
DioCal staff retreat next week at St. Columba's
Church of Our Saviour Oakland ready to move forward on essential housing project. Still pending legal and financial review.
Safe Church policy update. Contact Caren Myles.

6:32

Closing prayer by Margaret Trezevant

6:33. Meeting adjourned.

Respectfully submitted,



**The Rev. Margaret Trezevant
Secretary to Executive Council**

**Mary Louise Gotthold
Recording Secretary**