

Executive Council Minutes
December 3, 2019
Wilsey Conference Room

Attendance: -=present, a=absent, t=telephone e=excused

Officers:

The Rt. Rev. Marc Handley Andrus Bishop and President **P**

Lane Ringlee Chair **P**

The Rev. Jane Stratford Vice Chair **P**

The Rev. Margaret Trezevant Secretary **P**

Ex-officio members:

David Frangquist Secretary of Convention **P**

Brad Barber Treasurer of the Diocese **P**

The Rev. Richard Edward Helmer Incoming Secretary of Convention **P**

Other attendees:

Christopher Hayes, Esq. Chancellor of the Diocese **P**

Albe Larsen Standing Committee Representative **P**

The Rev. Michael Barham Incoming Standing Committee Representative **P**

Mary Louise Gotthold Recording Secretary **P**

Class of 2019

Jim Wiant **T**

The Rev. Margaret Trezevant **P**

Susan MacKenzie **P**

Bruce Morrow **P**

Class of 2020

The Rev. Jane Stratford **P**

The Rev. Debra Low-Skinner **P**

Thomas LaFrance **P**

Charles Mader **P**

Patrick Andersen **A**

Class of 2021

Mary Jane Chetelat **A**

Mees Tielens **P**

Richard Patenaude **P**

Donald Miller **P**

The Rev. Merry Chan Ong **P**

Bishop's Appointees

Robyn Amos **P**

Miguel Bustos **T**

The Rev. Liz Tichenor **A**

Class of 2022

Tom Matthews **P**

Anna Haight **P**

Diocesan Staff

The Rev. Canon Abbott Bailey Canon to the Ordinary **P**

The Rev. Eric Metoyer Associate for Congregational Ministry **A**

Tom Ferguson CFO **P**

Call to Order 4:38

Opening prayer: Bp. Marc

4:40. Approval of Minutes M/S/A

4:41: Finance Report. Brad Barber

Income: Revenues continue in excess of expenditures in excess of 281K, likely to end the year with an operating surplus. Aging Report: in good condition. Parishes current with 2 notable exceptions, St. Michael and All Angels and SDR continue to have operating difficulties. Lines of credit: Many have been paid down this year. \$1,782,000 still outstanding.

Report on action by Finance Committee re: Church of the Transfiguration. Asked for \$500K loan, (2nd largest of any others outstanding), to assist parish in dealing with cash flow, since pledges for the capital campaign will be paid over time. Money to be used not only for physical changes to the plant but also for improvements to the preschool required for licensing in order to capture revenues. The parish went to great lengths to give information on how the money would be repaid. They currently have an operating deficit. The Finance Committee approved the request, because of confidence in the leadership of the parish. It is considered an investment in the future in order to grow and become firmer financially.

Report on audited financial statement: Tom Ferguson explained the process of the audit. Met with auditors, went very smoothly. Vote to approve. M/A/A unanimously

Proposed housing allowances: M/S/A

4:53. Bishop's Time:

Bp. Marc expressed gratitude to the Executive Council for their visionary work, and gratitude for all the support since his health crisis.

Momentous changes: Canon Abbott is one of 2 candidates for Bishop of Diocese of Minnesota. Election is in January. Amanda Kiernan Martin is leaving for CPMC Foundation, after 6 1/2 years with DioCal. We are one of 3 Dioceses with a Planned Giving Officer. Plan to maintain this. Eric Metoyer is on reduced work (1 day/week), for medical reasons until Jan. 5. Dani

Scoville will be leaving for full-time graduate work at the Wright Institute to complete her MFT. She is currently a spiritual director. She is also a graphic designer, and has done all the work for the Climate Action group.

Report on St. Dorothy's Rest: Have been asked for reports on full financial picture, the condition of buildings, and estimate of fuel burden on 500+ acres.

St. Michael and All Angels and St. John's: Amanda May will be leaving after Christmas. Future actions remain to be developed.

Christopher Hayes will be making final oral arguments in the coming week regarding the lawsuit with Episcopal Senior Communities.

5:13. Introduction of new EC members

5:15 Chancellor's Report: Christopher Hayes Esq. Entered executive session Exited Executive Session at 5:35

Committee on Governance: Will defer on further membership until the January EC meeting.

Deanery Appointments: Bruce Morrow will be replacing Liz Tichenor who is now in a new Deanery. Liz will continue on the Council as a Bishop's appointee. Birgit Eschmann appointed from St. John the Evangelist. Executive Council officers for 2020: Jane Stratford as Chair. Richard Patenaude Vice-chair, Mees Tielens Secretary. M/S/A

Assessment Appeals: Deborah Low-Skinner.

Received application from Church of the Epiphany in May. They received a questionnaire from the committee in October, responded in November with a financial plan. They are asking for assessment relief of \$55K. Responses were thoughtful and timely. The parish has already embarked on fundraisers and other actions. The committee recommends approval of assessment appeal. Committee felt they were very focused on correcting the issues. They are a parish that contributes exceptional leadership to the Diocese, are supporters of Expanding Horizons. Motion for assessment relief of \$55,790.00 for 2019. M/S/A

5:47 Closing Prayer offered by Bruce Morrow

5:50 Meeting adjourned

Respectfully submitted:

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Mees Tielens

Secretary of Executive Council