

Executive Council Minutes
Thursday, January 20, 2022
4:30 PM – 5:30 PM
In Person and via ZOOM

Attendance: Present Absent Excused

Officers:

The Rt. Rev. Dr. Marc Handley Andrus Bishop and President - P
The Rev. Jon Owens Chair, Class of 2022 - P
Sherry Lund, Vice Chair, Class of 2023 - P
Marj Leeds Secretary, Class of 2022 - P

<i>Class of 2022</i>	<i>Class of 2023</i>
The Rev. Kirsten Spalding – P	The Rev. Krista Fregoso - P
Birgit Eschmann – P	The Rev. Lindy Bunch - A
Anna Haight – A	Aidan Jobe Sea – P
Tom Matthews – P	Elaine-Vallecillo Miller - P
	Jeanette Dinwiddie-Moore - P
<i>Class of 2024</i>	<i>Bishop's Appointees</i>
Bruce Morrow – P	Edgar Woo – P
Melisa Buie – P	Bruno Peguese – P
The Rev. David Erickson – P	Ana Maria Vaquero – A
Peter Fairfield – P	
Bill Burrell – P	
Southern Alameda Rep (Vacant)	

Ex-officio members:

The Rev. Brother Richard Edward Helmer Secretary of the Convention - P
Lane Ringlee Treasurer of the Diocese - P

Diocesan Staff:

The Rev. Canon Debbie Low-Skinner Canon to the Ordinary - P
The Rev. Michele Racusin CFO - P
Davey Gerhard Director of Development - A

Other attendees:

Christopher Hayes, Esq. Chancellor of the Diocese - P
The Rev. Deb White Standing Committee - P
The Rev. Gary England Business Consultant, Working Group for Congregational Ministries - P

4:35 Call to Order and Opening Prayer by Rev. Kirsten Spalding. Marj Leeds was appointed as Secretary of the Executive Council.

4:35 Consent Items – Birgit Eschmann moved the consent agenda and it was approved.

- Meeting Agenda
- Minutes of Meeting of December 20, 2021

4:47 Financials

Rev. Michele Racusin presented the financials for year-end 2021. She noted the shortfall in income related to the delay in a gift. She also noted reductions in expenses related to Covid. Lane Ringlee commented that he would appreciate a more timely notification when expected gifts are delayed. Michele responded that she strongly agrees however in this particular situation the notification was late in December. Kirsten Spalding asked and was told that the underspend in Congregational ministry was related to the late filling of a position. Michelle reviewed the aging report and LOC report and said that contacts have been made with those who are overdue.

5:05 Action Items

- Approval of the sale of St. Cuthbert's property – Rev. Gary England began the discussion and updated the group on the disposition of assets from the property. Bishop Marc made a motion to sell the three contiguous parcels that make up the property. The motion was seconded by Brother Richard Edward. There were questions and discussion about the value of the property, if only a portion of the property could be sold, and other possible uses of the property. Based on this discussion Bishop Marc postponed the motion until next meeting. Brother Richard Edward Helmer seconded and motion passed to table.
- Proposal for HR Consultant/Staff person – This item was the result of the conversation at the last EC meeting. Rev. Gary England and Christopher Hayes reported on discussions since the last EC meeting that included concerns about how to do this work within our governance structure. There was further discussion about staffing such a job and perhaps sharing with another Diocese. Following a good discussion, Jon Owens suggested that Diocesan staff return at a future meeting with a more detailed proposal. Bishop Marc will be working this with staff.

5:15 Reports

- Standing Committee Report – The Rev. Dr. Deborah White was in attendance and provided an update on their work
- Talking Points
 - Work related to the sale of St. Cuthbert's property
 - Proposal related to HR work.
- Deanery Reports

6:00 Closing prayer by Rev. David Erickson followed by adjournment.

Next Meeting - Tuesday February 15, 2022 4:30pm -6:30pm

Respectfully submitted,



Marj Leeds
Secretary of Executive Council